

Bradford Senior Wayfarers Club Constitution

1. Title

The Club shall be called Bradford Senior Wayfarers hereafter to be called “the Club”.

2. Object

To foster and promote, for senior people, walking at all levels so providing opportunities for exercise, friendship and fresh air.

3. Membership

Walkers become members of the Club upon payment of the relevant fee for the current syllabus and remain as members for as long as they continue to pay the fee. There shall be one class of membership available which is Full Member.

4. Officers

The officers of the Club shall be as follows:

President, a Non-executive Officer, usually an honorary position;

Chairperson]	
Secretary]	Executive Officers
Treasurer]	

5. Election of Officers

All Officers shall be elected at the Annual General Meeting of the Club from and by the Members of the Club.

All Officers are elected for a period of one year but may be re-elected to the same office or another office the following year.

6. General Committee

The affairs of the Club shall be controlled by a General Committee comprised of the Executive Officers of the Club and Group Leaders. The General Committee shall meet as part of the AGM or at agreed intervals as business requires.

The duties of the General Committee shall be:

- to control the affairs of the club on behalf of members;
- to keep accurate accounts of the finances of the Club through the Treasurer; these should be available for reasonable inspection by Members and should be subject to independent review before every Annual General Meeting. The Club shall maintain a bank current account and the following Officers shall be authorised to sign Club cheques: two from either the Chairperson, Treasurer, Secretary and Holiday Organiser;

- to co-opt additional members of the Committee as the committee feel necessary. Co-opted members shall not be entitled to a vote on the Committee.
- to make decisions on the basis of a simple majority vote. In the case of equal votes the Chairperson shall be entitled to an additional casting vote.

7. General Meetings

The Annual General Meeting of the Club shall be held not later than the end of March each year. Thirty clear days written notice shall be given, to Members, of the date of the Annual General Meeting by inclusion in the syllabus for December to March walks. Members must advise the secretary in writing of any business to be moved at the Annual General Meeting at least thirty days before a meeting. The Secretary shall circulate or give notice of the agenda for the meeting to Members at commencement of the meeting.

The minimum business of the Annual General Meeting shall be to:

1. Confirm the minutes of the previous Annual General Meeting and any General Meetings held since the last Annual General Meeting.
2. Receive the independently reviewed accounts, for the year, from the Treasurer.
3. Receive the annual report of the Committee from the Secretary.
4. Elect an independent financial reviewer
5. Elect the Officers of the Club.
6. Review the fee for the syllabus and agree it for the forthcoming year.
7. Transact such other business received (in writing by the Secretary from Members) prior to the meeting.

Special General Meetings may be convened by the General Committee or on receipt by the Secretary of a request in writing from not less than five members of the Club. At least 21 days' notice of the meeting shall be given.

At all General Meetings the Chair will be taken by the Chairperson or, in their absence, by a deputy appointed by the Club or by members attending the meeting.

Decisions made at a General Meeting shall be by a simple majority from those members attending the meeting. In the event of equal votes the Chairperson shall be entitled to an additional casting vote.

A quorum for a General Meeting shall be ten Members and three Officers of the Club including two from the Chairperson, Secretary and Treasurer.

Each Member of the Club shall be entitled to one vote at General Meetings.

8. Alterations to the Constitution

Any proposed alterations to the Club Constitution may only be considered at an Annual or Special General Meeting convened with the required written notice of the proposal. Any alteration or amendment must be proposed by a Member of the Club and seconded by another Member. Such alterations shall

be passed if supported by not less than two-thirds of those Members present at the meeting assuming that a quorum has been achieved.

9. Dissolution

If at any General Meeting of the Club a resolution is passed for the dissolution of the Club the Secretary shall immediately convene a Special General Meeting of the Club to be held not less than one month thereafter to discuss and vote on the resolution.

If, at that Special General Meeting, the resolution is carried by at least two-thirds of the Members present at the meeting the General Committee shall thereupon, or at such date as shall have been specified in the resolution, proceed to realise the assets of the Club and discharge all debts and liabilities of the Club.

After discharging all debts and liabilities of the Club the remaining assets shall not be paid or distributed amongst the Members of the Club but shall be given or transferred to some charitable organisation approved by the Members.

This version of the Constitution was agreed at the March 2015 AGM. Amendments were agreed at the 2018 AGM (changing the title of auditor to independent financial examiner).

Bradford Senior Wayfarers

The following changes to the club constitution were agreed at the March 2015 AGM

- 1. Affiliation to the Ramblers Association.** Each year the club has paid an affiliation fee to the Ramblers Association; the insurance taken out by the club required this but now it is not required as we have changed our insurance and company. The previous constitution says we should be affiliated to the Ramblers. **It was agreed that we amend the constitution so that we no longer affiliate to the Ramblers.**
- 2. Retired Membership.** The club has a few walkers who are not retired but the constitution allowed only for retired persons to be members. **It was agreed that we amend the constitution so that anybody may be a member but that we emphasise that the purpose of the club is to serve the interests of senior people.**
- 3. Membership fee.** The previous constitution required payment of a subscription fee to be a member, this did not happen. **It was agreed that we amend the constitution so that those purchasing a copy of the syllabus are regarded as members.**
- 4. Committee meetings.** The club works amazingly well without the need for bureaucratic meetings. The constitution provides for a General Committee comprised of officers and Group Leaders which shall meet at least once a year (in addition to the AGM). This committee currently never meets. **It was agreed that we amend the constitution so that the committee is only required to meet as business requires or as part of the AGM.**

**Roger Pollard
Chairperson
March 2015**